

**CONTRACT FOR CATERING ABBEY HALL & CATERING**

**Owned by South Flint Tabernacle, INC.  
1307 MAPLE RD.  
BURTON, MI 48529  
Phone: 810-743-1710  
Fax: 810-743-9591**

Please print

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Business Phone

\_\_\_\_\_  
Event catered for : (Business Lunch, Wedding, Party, Open House, etc.)

\_\_\_\_\_  
Date and Time Catering requested

\_\_\_\_\_  
Place of Event

\_\_\_\_\_  
Additional comments

- A deposit of \$200.00 must be paid at the time of booking.
- The \$200.00 deposit is non refundable and will be applied to final payment.
- A head count must be provided to the caterer one week prior to the event.
- All money is due one week prior to the event payable by cash, Credit card, or cashiers check.
- The caterer is not responsible for any decorating and/or table decorations.
- A delivery charge may apply.
- The caterer will supply white paper products, clear plastic flatware, clear cold cups, white hot cups
- China is available upon request for an additional fee of \$1.00 per person. China can not be used outside of Abbey Hall.
- Linens are available upon request for an additional charge of \$100.00. Linens cannot be used outside of Abbey Hall.
- The menu prices are for buffet style only. Family style or table service is available for an additional \$1.00 per person.

\_\_\_\_\_  
Renter's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Caterer's Signature

\_\_\_\_\_  
Date